

**Lincoln Elementary PTA Meeting
January 20, 2016, 7 p.m.**

- I. **Call To Order**, Amy Shannon Spector called the meeting to order at 7:08 p.m.
- II. **Approval of Minutes**, 7:09, the minutes were approved with one amendment to the spelling of Dr. Irvin's name.
- III. **Executive Committee Reports**
 - **President**- The School Board approved the calendar in for 2016-2017 school year, the last day of school will be June 9th.
 - **First Vice President- No report**
 - **Second President- No report**
 - **Third Vice President- No report**
 - **Fourth Vice President**- Mr. Kitsko reminded parents to get their clearances, there are three clearances needed, finger prints or affidavits, child abuse and criminal background. Clearances are needed for field trips and lunch clubs. A finger printing event is scheduled for May and the date will be in the PTA newsletter. A new crossing guard will be added starting as early as next week at the corner of Arden and Overlook based on a study that was done on foot traffic and traffic patterns. The crossing guard will be there for morning and end of the day dismissal. Mr. Kitsko presented the new website for the District and Lisa Brown presented the new PTA page. Lisa is still building out the "How Do I" page which will house relevant forms and PTA committee chair information. Any feedback on what should be located on the site should go to Lisa Brown.

Mr. Kitsko presented updates to the process for Kindergarten registration. Packets will be available February 1st and there will be an orientation on May 6, screening interviews (Brigance) for number and letter identification, motor skills to provide top-level information of where the child is coming into kindergarten along with a feedback mechanism for the parents to submit information on their child. The results of the screening will be shared with the parents after the interviews take place on a later date. The information will be used to give teachers a sense of where the students are entering the school. The current tentative goal is June 8 to have the determination letters out for morning and afternoon kindergarten. Teacher interviews will be August, 29-30. The first day of kindergarten will be August 31st. A parent asked what the process is for someone that just moved to the District and would be enrolling their kid in August, would the student still go through the screening process. Mr. Kitsko said the child would be assessed during the first days of school.

The report card date has been pushed back to January 28th using the same roll-out by grade level process from the Fall. An e-mail will be coming out on Monday about the new PDFs for report cards. Technology services have developed a mail merge so that each parent gets a PDF of the report card. Spelling Bee is Feb. 9, there are 27 finalist.

 - **Treasurer**- Amy presented for Marybeth. A budget assessment was conducted and there will be a surplus for the year. The amount of the surplus isn't known, but the estimate is 5K. A final number for the surplus will be determined after Mardi Gras.
 - **Corresponding Secretary- no report**
 - **Recording Secretary- no report**
 - **Historian- no report**
- IV. **Teacher Representatives**- Feedback from Frosty Shop was great. 2nd grade field trip and 4th grade to Heinz Hall went smoothly and the teachers thanked the PTA for their

support. Spelling Bee is going well, lunch clubs are going well and the teachers wanted to thank the volunteers for the book fair.

V. Lincoln Committee Reports

- **Talent Show, Auditions:** Tuesday, February 16, Time TBD, **Rehearsal:** Wednesday, March 9, 5pm, **Dress Rehearsal:** Thursday, March 17, 5pm, **Talent Show:** Friday, March 18, 6pm
- **All Wheels Rodeo-** The committee chair (Erin) had some questions about her budget and how she solicits volunteers. Lisa Brown will put an announcement in the Lincoln News prior to the event.
- **Science Fair-** Flyers will go out tomorrow in teacher's e-mail. Registration is due by Feb. 5th and the Science Fair is March 8th. There will also be some interactive activities at the fair this year.
- **Fifth grade farewell-** There will be fundraiser dates coming up in April and May. The dates will be placed on the school calendar starting the last week of March.

VII. Old Business

VIII. New Business

- District Website migration
- Budget amendment request for Constant Contact- Lisa Brown presented a budget amendment to fund extending the Constant Contact for another 6 months to keep the data that was housed. The line item would be \$120 for the entire 6 mos. Amy asked for a motion. Jen Thompson motioned. Angie Leasure seconded the motion and the amendment was approved.

IX. Announcements and Upcoming Events

1.22- 2nd Nine Weeks Ends

1.25- Classroom Management, No School

1.26- Grade 5 Parent Transition Meeting

Jefferson MS, 1:30 pm

1.28- Elementary Report Cards

to be posted, Grade 5 Parent

Transition Meeting, Jefferson MS, 7:00 pm

2.9- Lincoln Spelling Bee, 6:30 pm

2.20- Mardi Gras, 11-3.

2.22- Lab Ratz Science Program, 3:45 pm - 4:45 pm, (2/22/16 through 3/21/16)

XI. Adjournment, The meeting was adjourned at 8:01 p.m.