

School Year: 2015-2016

Prepared by: Melissa Prezioso

Date: _____

Committee Name: Homeroom Parent Coordinators

Committee Chair(s): Melissa Prezioso & Niki Conaway

Co-Worker(s): mlprezioso@gmail.com & nikiconaway@comcast.net

What We Accomplished and When: We were responsible for the HRC Recruitment emailing, training all HRCs at the HRC Training mtg in Sept, providing them with class lists & class event schedules along with general guidelines while acting in this role. Lastly, we were liasons between other committee chairs & +

When job was started and completed: HRCs if getting specific messages out was needed. Got started Sept. (busiest time) & would be ongoing through the year if ne

Resources used/needed: _____

PTA President was utilized, to obtain all class lists & event schedules. Mr. Kitso was utilized to approve all guidelines before being presented to the HRCs.

Monies Used/Profits Gained: _____

N/A

Difficulties: The implementation of the childhood clearances at parties & field trips posed some difficulty, especially for those grade levels with field trips scheduled in early October.

Suggestions for Next Year: ~Beginning the recruitment a bit earlier than the start of school would prove helpful.

~Distribution of teacher questionnaires asking of their preferences & favorite things would prove helpful to the HRC when selecting class gifts. Several HRCs provided this feedback at the year's end.

Other Comments: _____

A questionnaire was provided to the teachers at their welcome back luncheon. Hopefully, this will prove useful to the HRCs when they receive it in their info packets at the Sept. mtg.