



# Committee Chair Report

School Year: 2016-2017

Prepared by: Melissa Prezioso

Date: 4/25/17

Committee Name: Homeroom Coordinator Committee  
 Committee Chair(s): Melissa Prezioso & Niki Conway  
 Co-Worker(s): N/A

What We Accomplished and When: Our role began at the beginning of the school year with the selection of the HRC's & ended at the end of the school year. Throughout the year, we would get the word out for various activities as  
 When job was started and completed: necessary (Mardi Gras, Staff Appreciation Dinner, Teacher Appreciation Week, etc.)  
 Resources used/needed: N/A

Monies Used/Profits Gained: N/A

Difficulties: The main difficulty faced is the date provided for the initial HRC Training Meeting. This takes place after several teachers are in need of the HRC's assistance in organizing field trips that occur early in the school year. The HRC's  
 Suggestions for Next Year: are provided with class lists (without email addresses) at the initial meeting. This gives the new HRC very little time to reach out + introduce themselves to their class while recruiting volunteers for an early field trip.

Other Comments: <sup>①</sup> It might be helpful to start recruiting volunteers for the HRC role once room assignments are posted on dashboard.

<sup>②</sup> It would be beneficial to the teacher + HRC if the training meeting were scheduled earlier than in past years. This would allow for ample time to collect contact info of the class parents & organize the first field trip volunteers.