



# Committee Chair Report

School Year: 2016  
Prepared by: Jennifer May  
Date: 9.11.16

Committee Name: Health and Safety

Committee Chair(s): \_\_\_\_\_

Co-Worker(s): \_\_\_\_\_

What We Accomplished and When: Coordinated the Fall (Sept. and May Walk to School week.)

When job was started and completed: Two before the dates, which are preset and found on the District Calendar.

Resources used/needed: An e-mail in the Lincoln Ledger promoting the week, work with Mrs. Popek to get labels printed for each student to place on Walk to School Week Tracker, update tracker with date and year, stuff in teacher mail, sorted by classroom. After the week is over collect the trackers from the boxes in Mrs. Popek's office and tabulate the winner. Work with the Treasurer to buy prizes for the winning class and person.

Monies Used/Profits Gained: \_\_\_\_\_ \$200 in  
budget \_\_\_\_\_

Difficulties: \_\_\_\_ Leaving enough time for Mrs. Popek to do the  
labels. \_\_\_\_\_

Suggestions for Next Year: \_\_\_\_ Only one  
week \_\_\_\_\_

Other Comments: \_\_\_\_\_

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